

Request for Quotation for "**Deposit Slip for Presidency University**".

Submit your response to the following contact.

Company **BRAC Bank Ltd.**
 Buyer **Reezwan Ahmed**
 Location **House No. 220/BTejgaon Industrial Area, Gulshan Link Road DHAKA 1208**
BANGLADESH
 Phone
 Fax
 E-mail **reezwan.ahmed@bracbank.com**

When submitting your response, include the following information.

Your Company Name	
Company Site (<i>Optional</i>)	
Address	
Contact Details	
Response Valid Until (<i>Optional</i>)	

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1 Overview

1.1 General Information

Title	Deposit Slip for Presidency University	Outcome	Purchase Order
Buyer	Reezwan Ahmed		
E-Mail	reezwan.ahmed@bracbank.com		

1.2 Schedule

Preview Date		Open Date	06-Dec-2018 12:55:00
Close Date	09-Dec-2018 11:15:12	Award Date	
Time Zone	Bangladesh Time		

1.3 Negotiation Controls

Response Visibility **Blind**

Lines Settings

Rank Indicator **1,2,3...**
Ranking Method **Price only**

1.4 Response Rules

This negotiation is governed by all the rules displayed below.

	Rule
<input checked="" type="checkbox"/>	Suppliers are required to respond with full quantity on each line
<input checked="" type="checkbox"/>	Suppliers are allowed to revise their submitted response

1.5 Terms

Payment Terms	Freight Terms
Shipping Method	FOB
Negotiation Currency	Price Precision
BDT (Taka)	2

2 Requirements

**Response is required*

1. Price: The quoted price should show both applicable VAT and tax included and excluded rate. The rate of VAT should be mentioned in the quotation.

2. Work Completion Timeline: Delivery lead-time must be mentioned in the offer.

3. Price Validity : Must be mentioned in the offer. Our minimum expectation is that this price will be maintained for repeat orders up to March 31, 2019.

4. Liquidated Damages for Delay: The Bidder has to complete the entire work within the stipulated period as mentioned in clause no 2, in failure 1% of total contract value will be deducted for every three (3) working days delay but Penalty will be considered pro-rata basis. Bank will not consider any delay in delivery unless due to force majeure.

5. Payment Terms: Payment will be made after Final Acceptance (FAC will be given after successful delivery and installation as per scope) & upon submission of the bill with work order & original challan which is duly signed by authorized personnel (IT Person's Sign, Name, PIN & Seal, if available). Payment will be made through Bank Account only.

6. The Bidder shall have to submit their proposal as per the format attached with the RFQ. Any proposal not following the format will be considered as disqualify and will not consider for evaluation.

3 Lines

Instructions

Deposit Slip for Presidency University:-**Specification :**

Size: 8.50" x 7.00" Paper: 60 GSM (Indonesia) (Auto Carbon)

Per Book = 50 set Per set = 3 pages (3 ply)

3 ply Color Combination: White, Blue and Yellow

Quantity: 500 Books**Unit Price:****3.1 Line Information**

Line	Target Quantity	UOM	Response Quantity	Response Price	Line Amount	Promised Date
1-Deposit Slip Book	500	PC				

3.2 Line Details**3.2.1 Line 1 Deposit Slip Book***To provide an alternate line, see appendix.*

Category Name **OPEX.STATIONERY
.CONSUMABLE**

Item **FRMRB00010**

Allow Alternate Lines **Yes**

Requested Date

Revision

Alternate Line Provided

Location

☐Yes ☐No

**House No. 220/B
Tejgaon Industrial
Area,
Gulshan Link Road
DHAKA 1208
BANGLADESH**

Start Price (BDT)

4 Appendix: Alternate Lines

4.1 Instructions for Alternate Lines

Alternate lines are allowed for some negotiation lines. For these lines, you can propose one or more alternatives by entering information for each alternate line in the format given below. Print and insert multiple copies as per your requirement.

4.2 Alternate Lines Template

Negotiation Line <i>(Number and description of the negotiation line for which you have an alternative)</i>	Example: 1-xxxxxx where xxxxxx is the line description of first negotiation line.
Alternate Line Number <i>(Enter only numbers in sequence starting with 1 for every alternate line)</i>	
Alternate Line Description	
Response Price <i>(For a negotiation line with cost factors, enter your line price in the cost factors table)</i>	
Response Quantity	
UOM	
Promised Date	
Note to Buyer	