

Request for Quotation of table for Gobindoganj Branch.

DRAFT

*Submit your response to the following contact.*

Company **BRAC Bank Ltd.**  
 Buyer **Reezwan Ahmed**  
 Location **House No. 220/BTejgaon Industrial Area, Gulshan Link Road DHAKA 1208  
 BANGLADESH**  
 Phone  
 Fax  
 E-mail **reezwan.ahmed@bracbank.com**

*When submitting your response, include the following information.*

Your Company Name	
Company Site <i>(Optional)</i>	
Address	
Contact Details	
Response Valid Until <i>(Optional)</i>	

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## 1 Overview

### 1.1 General Information

Title **Request for Quotation of table for Gobindoganj Branch.**  
 Buyer **Reezwan Ahmed** Outcome **Purchase Order**  
 E-Mail **reezwan.ahmed@bracbank.com**

### 1.2 Schedule

Preview Date **17-Dec-2018 15:53:30** Open Date **Immediately**  
 Close Date **17-Dec-2018 15:53:30** Award Date  
 Time Zone **Bangladesh Time**

### 1.3 Negotiation Controls

Response Visibility **Blind**

### Lines Settings

Rank Indicator **1,2,3...**  
 Ranking Method **Price only**

### 1.4 Response Rules

*This negotiation is governed by all the rules displayed below.*

	Rule
<input checked="" type="checkbox"/>	Suppliers are required to respond with full quantity on each line
<input checked="" type="checkbox"/>	Suppliers are allowed to revise their submitted response

### 1.5 Terms

Payment Terms **BDT (Taka)** Freight Terms  
 Shipping Method **FOB**  
 Negotiation Currency **BDT (Taka)** Price Precision **2**

## 2 Requirements

*\*Response is required*

1. Price: The quoted price should include applicable VAT. The rate of VAT should be mentioned in the quotation.
2. Work Completion Timeline: Delivery lead-time must be mentioned in the offer.
3. Price Validity : must be mentioned in the offer.
4. Liquidated Damages for Delay: The Bidder has to complete the entire work within the stipulated period as mentioned in clause no 3, in failure 1% of total contract value will be deducted for each Week delay but Penalty will be considered pro-rata basis. Bank will not consider any delay in delivery unless due to force majeure.
5. Payment Terms: Payment will be made after Final Acceptance (FAC will be given after successful delivery and installation as per scope) & upon submission of the bill with work order & original challan which is duly signed by authorized personnel (IT Person's Sign, Name, PIN & Seal, if available). Payment will be made through Bank Account only.
6. The Bidder shall have to submit their proposal as per the format attached with the RFQ. Any proposal not following the format will be considered as disqualify and will not consider for evaluation.

**3 Lines**

## Instructions

BOQ for BOM Table Setup

SL	Detail	Unit	Q
1	Site mobilization	Job	1
2	BSSO [Branch] table including drawer unit cum CPU box, Key board tray, complete in all respect as per design	Nos	1
3	Low Height Cabinet/Side cabinet (H-3 feet)	Sft	12
4	Fabrics Partition with thai section	Sft	22
5	Electric work : 2 Nos 3 Pin & 1 Nos 2 Pin through 1 circuit ( all complete)	Job	1
6	Networking Works ( all complete)	NOS	1
7	New telephone point ( all complete)	NOS	1
Total			

**3.1 Line Information**

Line	Target Quantity	UOM	Response Quantity	Response Price	Line Amount	Promised Date
1-Table	1	NO				

**3.2 Line Details****3.2.1 Line 1 Table***To provide an alternate line, see appendix.*

Category Name	<b>CAPEX.FURNITURE AND FIXTURES- WOODEN.TABLE</b>	Revision	<input type="checkbox"/> Yes <input type="checkbox"/> No
Item	<b>FWTBL00000</b>	Alternate Line Provided	<input type="checkbox"/> Yes <input type="checkbox"/> No
Allow Alternate Lines	<b>Yes</b>	Location	<b>House No. 220/B Tejgaon Industrial Area, Gulshan Link Road DHAKA 1208 BANGLADESH</b>
Requested Date			

Start Price (BDT)

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## 4 Appendix: Alternate Lines

### 4.1 Instructions for Alternate Lines

Alternate lines are allowed for some negotiation lines. For these lines, you can propose one or more alternatives by entering information for each alternate line in the format given below. Print and insert multiple copies as per your requirement.

### 4.2 Alternate Lines Template

<p style="text-align: center;">Negotiation Line <i>(Number and description of the negotiation line for which you have an alternative)</i></p>	<p>Example: 1-xxxxxx where xxxxxx is the line description of first negotiation line.</p>
<p style="text-align: center;">Alternate Line Number <i>(Enter only numbers in sequence starting with 1 for every alternate line)</i></p>	
<p style="text-align: center;">Alternate Line Description</p>	
<p style="text-align: center;">Response Price <i>(For a negotiation line with cost factors, enter your line price in the cost factors table)</i></p>	
<p style="text-align: center;">Response Quantity</p>	
<p style="text-align: center;">UOM</p>	
<p style="text-align: center;">Promised Date</p>	
<p style="text-align: center;">Note to Buyer</p>	