

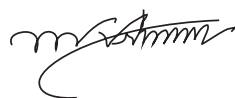
Notice of the Twenty-third Annual General Meeting

NOTICE IS HEREBY GIVEN that the Twenty-third Annual General Meeting (AGM) of BRAC Bank Limited will be held on April 28, 2022, Thursday, at 11:00 a.m. through digital platform to transact the following business:

- 23rd AGM 2022-01: To receive, consider and adopt the Audited Financial Statements for the year ended December 31, 2021 and the Auditors' and Directors' Reports;
- 23rd AGM 2022-02: To declare dividend for the year ended December 31, 2021;
- 23rd AGM 2022-03: To elect/re-elect Directors;
- 23rd AGM 2022-04: To appoint Statutory Auditors of the Bank for the year 2022 and to fix their remuneration;
- 23rd AGM 2022-05: To appoint Corporate Governance Compliance Auditors for the year 2022 and to fix their remuneration.

All shareholders are requested to make it convenient to attend the meeting.

On behalf of the Board,



M Mahbubur Rahman FCS

Acting Company Secretary

Date: April 04, 2022

NOTES:

- i. The "Record Date" is **April 06, 2022**. Members whose names appear in the Members'/Depository Register on Record Date will be eligible to attend/participate and vote in the Annual General Meeting.
- ii. The Board of Directors has recommended **15% Dividend comprising 7.50% Cash and 7.50% Stock** (subject to the approval of the regulatory bodies).
- iii. Pursuant to the Bangladesh Securities and Exchange Commission's Directive No. BSEC/CMRRCD/2009-193/08 dated March 10, 2021, and Letter No. SEC/SRMIC/94-231/91 dated March 31, 2021, the AGM will be held virtually (using digital platform), which will be conducted via live webcast.
- iv. Link for joining the AGM through digital platform and details of the login process will be notified to the respective member's email address and also by SMS.
- v. Members whose email address has been updated/changed are requested to email us at sharedept@bracbank.com mentioning their full name, Folio/BO ID, email address and mobile number to get the digital platform meeting invitation.
- vi. Pursuant to the Bangladesh Securities and Exchange Commission (BSEC) Notification No. BSEC/CMRRCD/2006-158/208/Admin/81 dated June 20, 2018, the soft copy of the Integrated Annual Report, 2021 will be sent to the email address of the members available in their Beneficial Owner (BO) accounts maintained with the Depository. The Integrated Annual Report, 2021 will also be made available on the Company's website: www.bracbank.com
- vii. A member entitled to attend and vote at the AGM may appoint a proxy to attend and vote on his/her behalf. The scanned copy of the "Proxy Form", duly signed and affixed with BDT 20 revenue stamp must be sent through email to BBL's Share Office at sharedept@bracbank.com no later than 72 hours before the commencement of the AGM.
- viii. Members are requested to update their 12 digit Taxpayer's Identification Number (e-TIN) through their member house. Without the updated 12 digit e-TIN, by default, tax from cash dividend will be deducted @15% instead of @10%.
- ix. **Merchant banks and depository participant (DPs) are requested to email the soft copy of their margin clients' list (in MS Excel format) as on 'Record Date' to sharedept@bracbank.com by April 17, 2022 for facilitating payment of cash dividend.**
- x. Members are requested to update their respective Bank Account information. (Bank Name, Branch Name, 13-digit A/c no., 9-digit Routing no.), Address, Mobile Number, etc., through their respective Depository Participant (DP)/member house before the 'Record Date'.