

Quick User Guide

Of

# Virtual AGM Platform For SHAREHOLDER

Prepared by

**COMJAGAT TECHNOLOGIES LIMITED** 



### **Shareholder Interface** 23RD ANNUAL GENERAL MEETING ২৩তম বার্ষিক সাধারণ সভা ব্যাক ব্যাংক **APRIL 28, 2022** २৮ এপ্রিল, ২০২২ Login as Shareholder Login as Board Member Login ID: Individual Enter Your Login ID Enter Your BO ID / Folio Login as BRAC Officials'/ Auditor/Scrutinizer/DSE/CSE/SEC Shareholder's Name: Shareholder's Name Login ID: Total Shares (As on Record Date): Enter Your Total Shares (As on Record Date)

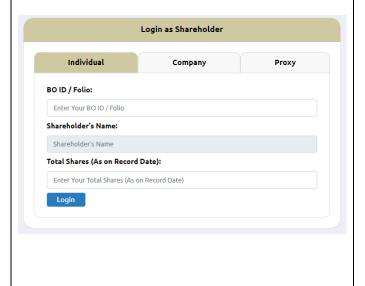
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### **Individual Login Interface**

Helpline:+8801713350288

- Click "Individual" Tab.
- Enter your correct BO ID/Folio Number.
- Name of shareholder will come automatically.
- Cursor will blink in total share field.
- Enter your correct Total share as on record date.
- Correct Information will allow an **Individual shareholder to log in.**



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Moderator Login

Click here to login



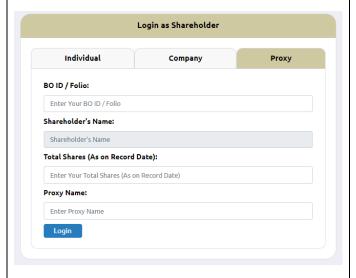
### **Company Login Interface**

- Click "Company" Tab.
- Enter correct BO ID/ Folio Number of your Company.
- Name of Company will come automatically.
- Cursor will blink in total share field.
- Enter your correct Total share as on record date.
- Authorized person name will be the person who will be assigned from the specific company. In attendance report that name will be counted.
- Correct Information will allow a Company shareholder to login.

# Login as Shareholder Individual Company Proxy BO ID / Folio: Total Shares (As on Record Date): Enter Your BO ID / Folio Enter Your Total Shares (As on Record Company Name: Company Name Authorized Person: Enter Your Authorized Person Login

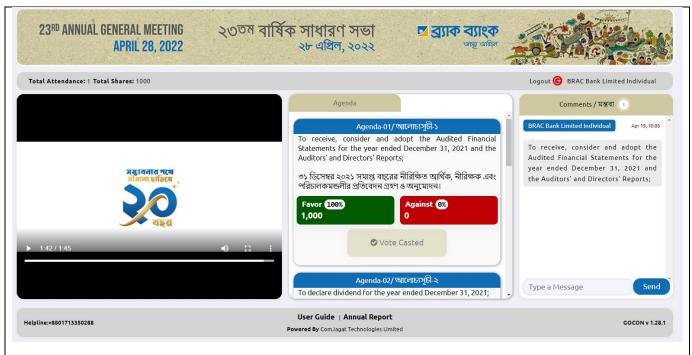
### **Proxy Login Interface**

- Click "Proxy" Tab.
- Enter your correct BO ID/Folio Number.
- Name of shareholder will come automatically.
- Cursor will blink in total share field.
- Enter your correct Total share as on record date.
- Proxy name will come automatically.
- Correct Information will allow a Proxy shareholder to log in



### **Shareholder Landing Page**





If Video get Paused or Video Loading Error due to Internet Failure or Bandwidth Dropout Please Refresh the Page.

# Video Conference of Board Member:

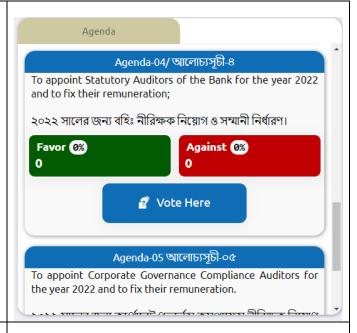
 In this window shareholder can see Live Video conference of Board member.





### Agenda:

 Share Holder can see all agenda of the current AGM at the middle window.



### **Voting Feature:**

- To submit vote Click "Vote here" button
- A person can give vote once for one agenda.
- After giving vote, "Vote Here" button will be disabled for that person.

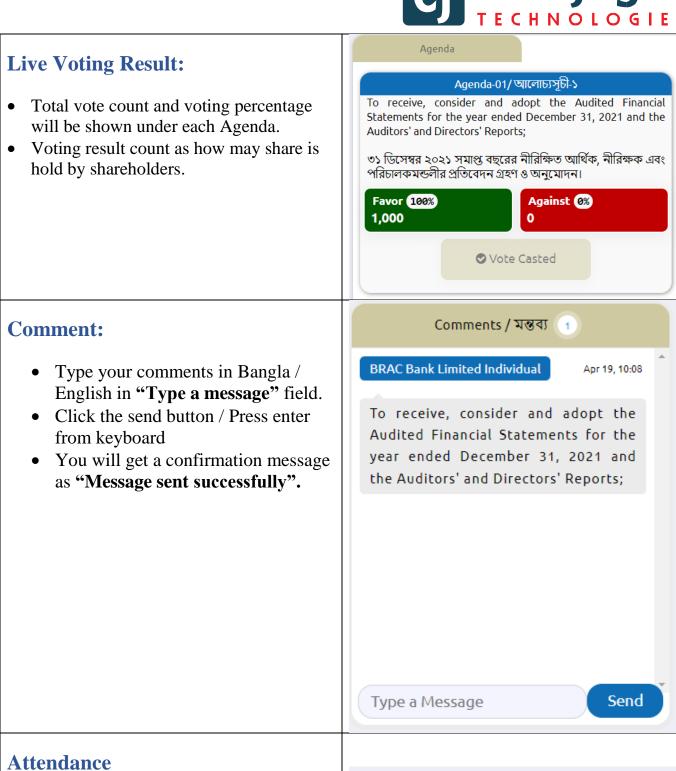


### **To Submit Vote:**

 Shareholder can give vote in Favor /against from the Pop-Up Window.







Shareholder can see total shareholder attendance.

Total Attendance: 1 Total Shares: 1000

Logout **©** BRAC Bank Limited Individual

### Logout

• By clicking the log out button



Member can logout fro	m the
interface.	

# **Contact Details**

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