

Date: ____/____/____

Manager/In-charge

Account
Number:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

BRAC Bank PLC

Branch/Unit: _____ Account Title: _____

ACCOUNT CLOSURE APPLICATION

Dear Sir/Madam,

Kindly make necessary arrangements to **close the following personal/business account** maintained in my/our name due to my/our personal reasons.

Account Type: _____

Account Number:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Account Title: _____

- ☐ Unused Cheque leaves _____ to _____ are attached for disposal/destroyed.
- ☐ ATM/Debit card(s) _____ and _____ are attached for disposal/destroyed.
- ☐ Key _____ for my/our locker facility is surrendered.

Please **cancel all the standing instructions** on this account and pay the total balance with accrued interest (if applicable), after realization of all applicable charges/fees, as per the following instructions:

- ☐ Cash ☐ Fund Transfer to above/mentioned Transactional Account:
- ☐ Remittance (encl: application form) ☐ Issue Pay Order (enclosed: PO application form)
- ☐ Other (specify): _____

A/c Holder's Signature

Joint A/c Holder's Signature (if any)

Bank Use Only	Tracker No:
Received & Physical Presence Confirmed By	Approved/Supported By

**N.B. All joint-accountholders are required to sign jointly regardless of mode of operation.
For Closing Partnership/Joint venture/Limited Company Accounts, need proper Resolution copy.**