

RFQ for the procurement of Google MAP Service bill Payment for BRAC Bank Ltd.

DRAFT

Submit your response to the following contact.

Company **BRAC Bank Ltd.**
 Buyer **Reezwan Ahmed**
 Location **House No. 220/B**
Tejgaon Industrial Area,
Gulshan Link Road
DHAKA 1208
BANGLADESH

Phone
 Fax
 E-mail **reezwan.ahmed@bracbank.com**

When submitting your response, include the following information.

Your Company Name	
Company Site (<i>Optional</i>)	
Address	
Contact Details	
Response Valid Until (<i>Optional</i>)	

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1 Overview

1.1 General Information

Title **Google Map Payment**
Buyer **Reezwan Ahmed**
E-Mail **reezwan.ahmed@bracbank.com**

Introduction

Dear Sir:

BRAC Bank Limited invites proposals for the requirement mentioned in the RFQ from reputed Companies having experiences in Telco & Banking and are OEM specialized partners.

Please check following attached files for detail scope and instruction for your response

- a) Annexure 1: Scope of work
- b) Annexure 2: Supplier Declaration Form
- c) Annexure 3 : Draft Agreement

Submission of above mentioned documents has got direct bearing on the technical scoring of the bidder. Hence utmost care in preparing the bid documents from bidder end is expected.

BRAC Bank uses few Google services for which BBL needs to pay service charge every month based on usage and it's usually comes 500 – 1500 USD. It might increase too in future. To have uninterrupted service, BBL is looking for one credit card (information) with sufficient balance which will be tagged with BRAC Bank Google account so that automatic payment can happen every month

1.2 Schedule

Preview Date

Open Date **Immediately**Close Date **13-Jun-2021 12:00:00**Time Zone **Bangladesh Time****1.3 Negotiation Controls**Response Visibility **Blind****1.4 Terms**

Instructions

GENERAL TERMS AND CONDITIONS:

1. **Purchaser's Right:** The Purchaser reserves the right to accept/ cancel/ reject any or all offer without assigning any reason. The Purchaser is not obliged to purchase the lowest offer or any offer at all. The Purchaser reserves the right to share the Bidder's response to this RFQ with its advisors and Purchaser Business Units. Purchaser reserves the right to: conduct negotiations with one or more Bidder and/ or accept the Bid without any negotiations.
2. **Bid Clarification Date:** Vendor need to confirm their participation in bid by sending their expression of interest at email of Khaleda.kabir@bracbank.com by 25th January,2021. **Subject of email** will be "EOI for Firewall for Bangladesh Bank, Ref no BBL/Proc/RFQ/Y21/18".
3. **Bid Submission/ Closing Date: BBL shall send link for submitting technical proposal only to those vendor who Submits EOI.** Vendor will submit technical proposal only. Commercial bid will be conducted through online/live auction later. The Purchaser reserves the right to reject any Offer submitted after the Closing Date. The Purchaser reserves the right to change the Time schedule at any time.
4. **Required Content and Structure of the Quotation:** The bidder shall submit soft copy of the **Technical Offer** through ERP.
5. **Quotation Validity:** The Quotation shall be valid for One Twenty (120) calendar days from the Quotation submission/ closing date.
6. Manipulation or any kind of unusual approach or failure to submit the proposal/offer within stipulated time frame will be treated as "Disqualification" to attend in the bidding.

7. Point of Contact:

Technical Issues: Saiful Hoque Robin, mohammadsaiful.haque@bracbank.com, contact no: +8801713187775

Commercial Issues: Khaleda Kabir, khaleda.kabir @bracbank.com, contact no: - 01844 048 111

8. After quoting price in Oracle Fusion (BRAC Bank ERP system), bidder has to submit breakdown of price through a mail. If ERP/system price does not match with breakdown price then BBL will consider ERP/system price as final one. BBL also reserves the right to disqualify the vendor if price differ.

9. If procurement committee deems that the existing outcome of a particular Open tender is not suitable/viable/feasible/lucrative enough to meet BBL standard and expectation, the particular bid may be floated again as re-tender to allow participation that may ensure submission of better technical and commercial proposals to suit BBL need/expectation the best.

Payment Terms
Shipping Method
Negotiation Currency **BDT (Taka)**

Freight Terms
FOB

Price Precision **2**

2 Requirements

**Response is required*

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GENERAL TERMS AND CONDITIONS:

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1. **Purchaser's Right:** The Purchaser reserves the right to accept/ cancel/ reject any or all offer without assigning any reason. The Purchaser is not obliged to purchase the lowest offer or any offer at all. The Purchaser reserves the right to share the Bidder's response to this RFQ with its advisors and Purchaser Business Units. Purchaser reserves the right to: conduct negotiations with one or more Bidder and/ or accept the Bid without any negotiations.

3. Bid Submission/ Closing Date: Vendor will submit commercial proposal as attachment. The Purchaser reserves the right to reject any Offer submitted after the Closing Date. The Purchaser reserves the right to change the Time schedule at any time.

4. Required Content and Structure of the Quotation: The bidder shall submit soft copy of the **Commercial Offer** through ERP.

5. **Quotation Validity:** The Quotation shall be valid for One Twenty (120) calendar days from the Quotation submission/ closing date.
6. Manipulation or any kind of unusual approach or failure to submit the proposal/offer within stipulated time frame will be treated as "Disqualification" to attend in the bidding.
7. **Point of Contact:**

Technical/Scope Related Issues: Mr. Saiful Haque Robin, Cell: +8801713187775, email: mohammadsaiful.haque@bracbank.com or Mr. S M Shafiqul Islam (Shafiq), cell: +880 01313-045806, email: smshafiqul.islam@bracbank.com

Commercial/Fusion Participation Issues: Reezwan Ahmed, cell: 01711296157, email: reezwan.ahmed@bracbank.com

If procurement committee deems that the existing outcome of a particular Open tender is not suitable/viable/feasible/lucrative enough to meet BBL standard and expectation, the particular bid may be floated again as re-tender to allow participation that may ensure submission of better technical and commercial proposals to suit BBL need/expectation the best.

2.1 Section 1. Commercial

*1. Please attach Commercial documents

Scope:

BRAC Bank uses few Google services for which BBL needs to pay service charge every month based on usage and it's usually comes 500 – 1500 USD. It might increase too in future. To have uninterrupted service, BBL is looking for one credit card (information) with sufficient balance which will be tagged with BRAC Bank Google account so that automatic payment can happen every month.

Please attach commercial details and including rate/commission structure against the payment made to Google. Please note that BRAC Bank shall not provide its billing details, but rather vendor shall provide payment card details to BBL. BBL shall reimburse the vendor with added commission rate after payment of the bill using vendor's card details and submission of invoice with commission.

Response attachments are required.

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