

Request for quotation of Unit Price Confirmation (UPC) of Visiting Card

DRAFT

Submit your response to the following contact.

Company **BRAC Bank Ltd.**
 Buyer **Rufyda Jahan**
 Location **House No. 220/B**
Tejgaon Industrial Area,
Gulshan Link Road
DHAKA 1208
BANGLADESH

 Phone
 Fax
 E-mail **Rufyda.jahan@bracbank.com**

When submitting your response, include the following information.

Your Company Name	
Company Site (<i>Optional</i>)	
Address	
Contact Details	
Response Valid Until (<i>Optional</i>)	

This document has important legal consequences. The information contained in this document is proprietary of BRAC Bank Ltd.. It shall not be used, reproduced, or disclosed to others without the express and written consent of BRAC Bank Ltd..

Table of Contents

1 Overview.....	4
1.1 General Information.....	4
1.2 Schedule.....	4
1.3 Negotiation Controls.....	4
1.4 Terms.....	4
1.5 Attachments.....	4
2 Requirements.....	5
2.1 Section 1. Technical Spec with Price	5
3 Lines.....	6
3.1 Line Information.....	6
3.2 Line Details.....	8
3.2.1 Line 1.....	8
3.2.2 Line 2.....	8
3.2.3 Line 3.....	8
3.2.4 Line 4.....	9

1 Overview

1.1 General Information

Title **UPC for Visiting card**
 Buyer **Rufyda Jahan**
 Outcome **Blanket Purchase Agreement**
 E-Mail **Rufyda.jahan@bracbank.com**

1.2 Schedule

Preview Date
 Close Date **07-Jun-2023 20:00:00**
 Time Zone **Bangladesh Time**
 Open Date **Immediately**
 Award Date

1.3 Negotiation Controls

Response Visibility **Blind**

Lines Settings

Rank Indicator **1,2,3...**
 Ranking Method **Price only**

1.4 Terms

Agreement Start Date
 Agreement Amount (BDT)
 Payment Terms
 Shipping Method
 Negotiation Currency **BDT (Taka)**
 Agreement End Date
 Minimum Release Amount (BDT)
 Freight Terms **FOB**
 Price Precision **2**

1.5 Attachments

File Name or URL	Type	Description
Annex-1.xlsx	File	
Instruction to Bidder.docx	File	

2 Requirements

**Response is required*

2.1 Section 1. Technical Spec with Price

*1. Please upload Technical & Commercial Offers

Response attachments are required.

DRAFT

3 Lines

Instructions

Item name	Order Quantity
Visiting Card/Business Card with QR Code	100
Size: 2.1" x 3.5"	200
Paper: 300gsm Art Card (Hansol brand or equivalent)	
Print: 4 Color both side offset print	
QR Code: Both Side BRAC Bank Logo with QR Code	
Visiting Card/Business Card with QR Code	100
Size: 2.1" x 3.5"	200
Paper: 350gsm Art Card (Hansol brand or equivalent)	
Print: 4 Color both side offset print	
QR Code: Both Side BRAC Bank Logo with QR Code	

Vendor will be awarded as per sample approval

3.1 Line Information

Line	Estimated Quantity	UOM	Response Price	Line Amount	Response Minimum Release Amount
1-Visiting Card/Business Card with QR Code Size: 2.1" x 3.5" Paper: 300gsm Art Card (Hansol brand or equivalent) Print: 4 Color both side offset print QR Code: Both Side BRAC Bank Logo with QR Code	100	PC			
2-Visiting Card/Business Card with QR Code Size: 2.1" x 3.5" Paper: 300gsm Art Card (Hansol brand or equivalent) Print: 4 Color both side offset print QR Code: Both Side BRAC Bank Logo with QR Code	200	PC			
3-Visiting Card/Business Card with QR Code Size: 2.1" x 3.5" Paper: 350gsm Art Card (Hansol brand or equivalent) Print: 4 Color both side offset print QR Code: Both Side BRAC Bank Logo with QR Code	100	PC			
4-Visiting Card/Business Card with QR Code Size: 2.1" x 3.5" Paper: 350gsm Art Card (Hansol brand or equivalent) Print: 4 Color both side offset print QR Code: Both Side BRAC Bank Logo with QR Code	200	PC			

3.2 Line Details

3.2.1 Line 1 Visiting Card/Business Card with QR Code Size: 2.1" x 3.5" Paper: 300gsm Art Card (Hansol brand or equivalent) Print: 4 Color both side offset print QR Code: Both Side BRAC Bank Logo with QR Code

Category Name **OPEX.
STATIONERY.
CONSUMABLE**

Item Revision

Allow Alternate Lines **No**

Target Minimum Release Amount (BDT)

Start Price (BDT)

Price Breaks

You may propose price breaks in the space provided or on a separate sheet of paper. The break quantity is cumulative.

Location	Quantity	Pricing Basis (Circle One Value)	Response Value

3.2.2 Line 2 Visiting Card/Business Card with QR Code Size: 2.1" x 3.5" Paper: 300gsm Art Card (Hansol brand or equivalent) Print: 4 Color both side offset print QR Code: Both Side BRAC Bank Logo with QR Code

Category Name **OPEX.IT
EQUIPMENTS-
HARDWARE.ALL**

Item Revision

Allow Alternate Lines **No**

Target Minimum Release Amount (BDT)

Start Price (BDT)

Price Breaks

You may propose price breaks in the space provided or on a separate sheet of paper. The break quantity is cumulative.

Location	Quantity	Pricing Basis (Circle One Value)	Response Value

3.2.3 Line 3 Visiting Card/Business Card with QR Code Size: 2.1" x 3.5" Paper: 350gsm Art Card (Hansol brand or equivalent) Print: 4 Color both side offset print QR Code: Both Side BRAC Bank Logo with QR Code

Category Name **OPEX.IT
EQUIPMENTS-
HARDWARE.ALL**

Item
Allow Alternate Lines **No**
Target Minimum Release
Amount (BDT)
Start Price (BDT)

Revision

Price Breaks

You may propose price breaks in the space provided or on a separate sheet of paper. The break quantity is cumulative.

Location	Quantity	Pricing Basis (Circle One Value)	Response Value

3.2.4 Line 4 Visiting Card/Business Card with QR Code Size: 2.1" x 3.5" Paper: 350gsm Art Card (Hansol brand or equivalent) Print: 4 Color both side offset print QR Code: Both Side BRAC Bank Logo with QR Code

Category Name **OPEX.IT
EQUIPMENTS-
HARDWARE.ALL**

Item
Allow Alternate Lines **No**
Target Minimum Release
Amount (BDT)
Start Price (BDT)

Revision

Price Breaks

You may propose price breaks in the space provided or on a separate sheet of paper. The break quantity is cumulative.

Location	Quantity	Pricing Basis (Circle One Value)	Response Value