

**Ref: BBL/PROC/RFI/Y21/04**

Date: June 09, 2021

**Subject: Request for Sample Submission of Different Gift Items for BRAC Bank Ltd.**

**Dear Sir:**

BRAC Bank Limited invites to submit sample of Gift Items for 20 years Celebration purpose of BRAC Bank Limited.

**General Terms and Conditions:**

- 1. Purchaser's Right:** The Purchaser reserves the right to accept/ cancel/ reject any or all offer without assigning any reason. The Purchaser is not obliged to purchase the lowest offer or any offer at all. The Purchaser reserves the right to share the Bidder's response to this RFQ with its advisors and Purchaser Business Units. Purchaser reserves the right to: conduct negotiations with one or more Bidder and/ or accept the Bid without any negotiations.
- 2. Bid Submission/ Closing Date:** The Samples must be submitted by **12:00 PM (Bangladesh Standard Time) June 13, 2021.**
- 3.** You are requested to submit samples from your available stock.
- 4.** Manipulation or any kind of unusual approach or failure to submit the proposal/offer within stipulated time frame will be treated as "Disqualification" to attend in the bidding.
- 5. Point of Contact:** For any query, please contact with Mr. Shakil Ahmed, Cell: 01730098000, email: [shakil.ahmed@bracbank.com](mailto:shakil.ahmed@bracbank.com) within office hour only.
- 6.** If procurement committee deems that the existing outcome of a particular Open tender is not suitable/viable/feasible/lucrative enough to meet BBL standard and expectation, the particular bid may be negotiated with most suitable vendor(s) or may be floated again as re-tender to allow participation that may ensure submission of better technical and commercial proposals to suit BBL need/expectation the best.

**Scope of Work:**

Item Name	Unit Price (without Branding)	Unit Price (with Branding)
Water Bottle With Led Temperature Display		
Bag Pack		
Mug coaster		
Porcelain Coffee Mug		
Slim Stainless Steel Retractable Ballpoint Pen		
Recycled paper Notebook		
Photo Frame		
Carry Bag ( Rattan/Tin/ Board) made		
Stainless Steel Key Rings		
Quality Polo T-Shirt		
Pen Set (Ball pen + Pencil + Highlighter)		
Note Book		
Rubik's Cube		
Power Bank (10,000 MAH)		

**BOX Sample**

