

**Request for Interest (RFI) for 20 kVA Diesel Generator for 2 Sub Branches  
(Companyganj & Meherpur) for BRAC Bank Ltd.**

*Submit your response to the following contact.*

Company **BRAC Bank Ltd.**  
 Buyer **Ivy Rahman**  
 Location **House No. 220/B**  
**Tejgaon Industrial Area,**  
**Gulshan Link Road**  
**DHAKA 1208**  
**BANGLADESH**

Phone  
 Fax  
 E-mail **ivy.rahman@bracbank.com**

*When submitting your response, include the following information.*

Your Company Name	
Company Site ( <i>Optional</i> )	
Address	
Contact Details	
Response Valid Until ( <i>Optional</i> )	

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## 1 Overview

### 1.1 General Information

Title	<b>RFI for 20 kVA Diesel Generator for 2 Sub Branches (Companyganj &amp; Meherpur)</b>
Buyer	<b>Ivy Rahman</b>
E-Mail	<b>ivy.rahman@bracbank.com</b>
Introduction	

**BBL/Proc/RFQ/Y22/90; Ref: RFQ 2000001161**

**Dated: March 15, 2022**

**Subject: Request for Interest (RFI) for 20 kVA Diesel Generator for 2 Sub Branches (Companyganj & Meherpur) for BRAC Bank Ltd.**

**Dear Sir:**

BRAC Bank Limited invites offer for the requirement mentioned in the RFQ from reputed Companies having experiences in manufacturing or supplying world class Generators.

Please check following attached files for detail scope and instruction for your response

- a) Annexure 1: Instruction to Bidders
- b) Annexure 2: Technical Specification
- c) Annexure 3: BOQ

Hence utmost care in preparing the bid documents from bidder end is expected.

## 1.2 Schedule

Preview Date  
Close Date **20-Mar-2022 12:00:00**  
Time Zone **Bangladesh Time**

Open Date **15-Mar-2022 15:46:01**

## 1.3 Negotiation Controls

Response Visibility **Blind**

## 1.4 Terms

## Instructions

**GENERAL TERMS AND CONDITIONS:**

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1. **Purchaser's Right:** The Purchaser reserves the right to accept/ cancel/ reject any or all offer without assigning any reason. The Purchaser is not obliged to purchase the lowest offer or any offer at all. The Purchaser reserves the right to share the Bidder's response to this RFQ with its advisors and Purchaser Business Units. Purchaser reserves the right to: conduct negotiations with one or more Bidder and/ or accept the Bid without any negotiations.

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2. **Bid Submission/ Closing Date** Interest for Bid should be submitted through fusion by **12:00 PM (Bangladesh Standard Time) March 20, 2022**. Vendor should submit their technical offer only according to requirement. Commercial bid will be conducted through online/live auction later. The Purchaser reserves the right to reject any Offer submitted after the Closing Date. The Purchaser reserves the right to change the Time schedule at any time.

3. **Quotation Validity:** The Quotation shall be valid for One Twenty (120) calendar days from the Quotation submission/ closing date.

4. Manipulation or any kind of unusual approach or failure to submit the proposal/offer within stipulated time frame will be treated as "Disqualification" to attend in the bidding.

5. Vendors must submit the filled up and signed (by minimum CXO or Director level) 'Supplier Relationship Declaration Form' attached below

In case a willing participant does not have Fusion ID or is not enlisted, they are requested to express their interest to participate by mailing within 19 March, 2022 at 06:00 pm with the following documents To: enlistment@bracbank.com CC: Ivy Rahman <ivy.rahman@bracbank.com>; Ariful Haque <a.haque@bracbank.com>; Abu Jafar Al Mamun<abujafaralmamun.30936@bracbank.com> by email: (Mail size Should not exceed 10 MB).

- a. Trade License/Certificate of Incorporation
- b. TIN Certificate
- c. BIN Certificate
- d. Bank Solvency/Bank Statement
- e. Company profile
- f. Contact persons :Name, Mobile no, Email Address

**6. Point of Contact:**

**Technical Issues: K. M. Firoj Ashrafuzzaman, Contact No: 01730305581**

**Commercial Issues: Ivy Rahman, Contact No: 01708453478**

7. After quoting price in Oracle Fusion (BRAC Bank ERP system), bidder has to submit breakdown of price through a mail. If ERP/system price does not match with breakdown price then BBL will consider any of the price offered as final one. BBL also reserves the right to disqualify the vendor if price differ.

8. If procurement committee deems that the existing outcome of a particular Open tender is not suitable/viable/feasible/lucrative enough to meet BBL standard and expectation, the particular bid may be negotiated with most suitable vendor(s) or may be floated again as re-tender to allow participation that may ensure submission of better technical and commercial proposals to suit BBL need/expectation the best.

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**COMMERCIAL TERMS AND CONDITIONS:**

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1. **Price and VAT and Tax:** The quoted price must include applicable withholding Tax and VAT.

2. **Delivery Place:** The Bidder will deliver the product as per instruction of BBL contact person, on the Agreed Date of Delivery.

3. **Liquidated Damages for Delay:** The Bidder has to complete the entire work within the stipulated period as mentioned in clause no 2, in failure 5% of total contract value will be deducted for each Week delay but Penalty will be considered pro-rata basis. Bank will not consider any delay in delivery unless due to force majeure.

4. **Payment Terms:** Payment will be made after successful completion of delivery of ordered product) & upon submission of the bill with work order & original challan which is duly signed by authorized personnel of BRAC Bank Limited (Sign, Name, PIN & Seal, if available). Payment will be made through Bank Account only. BBL will deduct all applicable withholding income Tax and VAT from the invoice at the time of payment as per Government Rules.

1. **Payment schedule:**

Phase 1: 30% to be paid after completion of 30% project works.

Phase 2: Running bill of 30% amount of total project cost will be paid after 60% of Project works.

Phase 3: Rest 40% will be paid as Final Bill after deducting 10% as Security Money & withholding VAT & AIT. 10% Security Money will be paid after 12 months from the date of handing over the project.



5. Bank Reserves right to conduct 2<sup>nd</sup> round of bid if deemed necessary.

6. BRAC Bank Limited reserves the right to call in the bill of Entry for availing applicable adjustment in the VAT or ATV at import stage.

### EVALUATION CRITERIA:

EVALUATION CRITERIA: Two Stage Techno-Commercial Evaluation and Scoring:

The final selection will be done by the Technical and Price Negotiation Committee on the basis of combined Techno-commercial scoring. The total score will be arrived at by integrating the Technical Scores and Commercial Scores (separately for each unit) assigning 60% weightage to Technical Score and 40% weightage to Commercial Score

The proposals will be ranked in terms of Total Scores arrived at as above. The proposal with the highest Total Score (H1) will be the selected bidder and the price quoted by him will be taken as the bid winning price and will be considered first for award of contract.

Payment Terms  
Shipping Method  
Negotiation Currency **BDT (Taka)**

Freight Terms  
FOB

Price Precision **2**

### 1.5 Attachments

File Name or URL	Type	Description
Annexure-2_BOQ.xlsx	File	
Annexure-1_Technical Spec.xlsx	File	
Instruction to Bidder.pdf	File	

## 2 Requirements

*\*Response is required*

### 2.1 Section 1. Technical

Section Weight: 100.00

\*1. Please attach technical documents

Weight: 100.00

*Response attachments are required.*

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**3 Lines**

## Instructions

## Specification

Description

Generator Details:

Generator Brand

Model No

Country of Origin

Country of Assembled

Dimension (Ft.)

Engine:

Brand

Model no

Country of Origin

Country of Manufacturer

Country of Assembled

No. of Cylinder

Governor type

Cooling System

Per hour fuel Consumption@80% load (In Liter)

Fuel tank capacity (In Liter)

Alternator:

Brand

Model no

Country of Origin

Country of Assembled

Alternator type

Prime Power

Standby power

RPM

Power Factor

Insulation type

Voltage Regulator

Control system

Control system (Auto/Manual)

Controller Brand

Controller Country of Origin

ATS (Automatic Transfer Switch)

ATS (Automatic Transfer Switch) Manufacturer (Foreign/Local)

ATS (Automatic Transfer Switch) Magnetic/Motorized  
 Protective Device  
 Bypass System  
 Canopy  
 Canopy Manufacturer (Foreign/Local)  
 Sound Level (After 1 meter)  
 Silencer Type (Residential/Industrial)  
 Dimension (Ft.)  
 Documentation  
 Test run report From Manufacturer  
 Load test report from Manufacturer  
 Shipment  
 Warranty  
 Warranty coverage with spare parts  
 Number of free servicing with consumable items.  
 After sales service during warranty period  
 Lead Time for complain attend (Inside Dhaka)  
 Lead Time for complain attend (Outside Dhaka)

#### Particular

Lot No.	Item	Specification
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		Delivery, Installation testing, & commissioning
		Foreign standard canopy
		Foreign ATS for 20 KVA diesel generator
		Installation materials
		Installation materials like ducting
		Installation materials like silencer pipe
		Power cable (10 RM) with laying . [BRB/BBS ]
		Control Cable four core (40/0.0076)
		Flexible Pipe
		Earthing (120 feet 2 SWG copper zigzag pipe )
		Consumable Items
		Air Filter
		Fuel Filter
		Lube Oil Filter
		Lube Oil (15W40)
		Coolant (450 ml)
		Battery Water
		Distilled Water
1	20 KVA 3Ø Diesel Generator	
Total amount in Tk. up to delivery places ( in Taka)		