

**RFI for Hard Disk (Both SATA HDD & SSD) Degausser machine;**

**Ref no: BBL/Proc/RFI/Y21/02**

*Submit your response to the following contact.*

Company **BRAC Bank Ltd.**  
 Buyer **Shaikh Ashfaq**  
 Location **House No. 220/B**  
**Tejgaon Industrial Area,**  
**Gulshan Link Road**  
**DHAKA 1208**  
**BANGLADESH**  
  
 Phone  
 Fax  
 E-mail **shaikh.ashfaq@bracbank.com**

*When submitting your response, include the following information.*

Your Company Name	
Company Site ( <i>Optional</i> )	
Address	
Contact Details	
Response Valid Until ( <i>Optional</i> )	

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## 1 Overview

### 1.1 General Information

Title	<b>RFI for Hard Disk (Both SATA HDD &amp; SSD) Degausser machine</b>
Buyer	<b>Shaikh Ashfaq</b>
E-Mail	<b>shaikh.ashfaq@bracbank.com</b>
Introduction	

**Request for Information (RFI) for Hard Disk (Both SATA HDD & SSD) Degausser machine;**

**Ref no: BBL/Proc/RFI/Y21/02**

Considering Organization's business trend, matching with management perspective, regulatory contribution and business need, we would be happy to inform you that BRAC Bank Limited is planning to initiate a Request for Quotation (RFQ) on "**Hard Disk (Both SATA HDD & SSD) Degausser machine**" in near future. Initial scope of work is attached herewith.

In this regard we are seeking your professional assistance by providing us some Information. We would also like to have the chance to express our regrets to give you a short time period to response. Please note that all the commercial information provided by you shall be considered only for information, there shall be no impact of these information on next RFQ process

**Information required from the potential bidders:**

1. Feedback against the attached Scope of Work
2. Budget price for the solution

**Required Content and Structure of the Quotation:**

The bidder shall submit soft copy of their feedback through Oracle Fusion. Please fill up the attached annexure and submit the proposal (RFI Response) in Oracle Fusion as mentioned in the manual (attached herewith).

**Link to "Oracle Fusion-Supplier Portal":**

<https://eega.fa.ap1.oraclecloud.com/fscmUI/faces/FuseWelcome>

**Negotiation No.:** RFI 2000000626

**Some Notes for Your Convenience:**

- This is only for information.
- Scope file is attached herewith.

- Based on your feedback, our user team will contact with you for further information (if required)

- For relevant queries, Please communicate with below mentioned contact points:

**-User Contact Point:** Golam Rabbany  
<mdgolam.rabbany@bracbank.com>, Mobile: +8801711082104

**-Commercial Contact Point:** Shaikh Ashfaq, Associate Manager,  
Procurement, Email address :[shaikh.ashfaq@bracbank.com](mailto:shaikh.ashfaq@bracbank.com), Mobile:  
+8801713110426

Please submit your response by 12<sup>th</sup> April, 2021.

## 1.2 Schedule

Preview Date  
Close Date **12-Apr-2021 23:59:59**  
Time Zone **Bangladesh Time**

Open Date **31-Mar-2021 17:22:07**

## 1.3 Negotiation Controls

Response Visibility **Blind**

## 1.4 Terms

## Instructions

**GENERAL TERMS AND CONDITIONS:**

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1. **Purchaser's Right:** The Purchaser reserves the right to accept/ cancel/ reject any or all offer without assigning any reason. The Purchaser is not obliged to purchase the lowest offer or any offer at all. The Purchaser reserves the right to share the Bidder's response to this RFQ with its advisors and Purchaser Business Units. Purchaser reserves the right to: conduct negotiations with one or more Bidder and/ or accept the Bid without any negotiations.
  
2. **Bid Clarification Date:** Vendor need to confirm their participation in bid by sending their expression of interest at email of Khaleda.kabir@bracbank.com by 25<sup>th</sup> January,2021. **Subject of email** will be "EOI for Firewall for Bangladesh Bank, Ref no BBL/Proc/RFQ/Y21/18".
  
3. **Bid Submission/ Closing Date:** **BBL shall send link for submitting technical proposal only to those vendor who Submits EOI.** Vendor will submit technical proposal only. Commercial bid will be conducted through online/live auction later. The Purchaser reserves the right to reject any Offer submitted after the Closing Date. The Purchaser reserves the right to change the Time schedule at any time.
  
4. **Required Content and Structure of the Quotation:** The bidder shall submit soft copy of the **Technical Offer** through ERP.
  
5. **Quotation Validity:** The Quotation shall be valid for One Twenty (120) calendar days from the Quotation submission/ closing date.
  
6. Manipulation or any kind of unusual approach or failure to submit the proposal/offer within stipulated time frame will be treated as "Disqualification" to attend in the bidding.

## 7. Point of Contact:

**Technical Issues:** Saiful Hoque Robin, mohammasaiful.haque@bracbank.com, contact no: +8801713187775

**Commercial Issues:** Khaleda Kabir, khaleda.kabir @bracbank.com, contact no: - 01844 048 111

8. After quoting price in Oracle Fusion (BRAC Bank ERP system), bidder has to submit breakdown of price through a mail. If ERP/system price does not match with breakdown price then BBL will consider ERP/system price as final one. BBL also reserves the right to disqualify the vendor if price differ.

9. If procurement committee deems that the existing outcome of a particular Open tender is not suitable/viable/feasible/lucrative enough to meet BBL standard and expectation, the particular bid may be floated again as re-tender to allow participation that may ensure submission of better technical and commercial proposals to suit BBL need/expectation the best.

Payment Terms  
Shipping Method  
Negotiation Currency **BDT (Taka)**

Freight Terms  
FOB

Price Precision **2**



## **2 Requirements**

*\*Response is required*

**Request for Information (RFI) for Hardware & Software Token;**

**Ref no: BBL/Proc/RFI/Y21/01**

Considering Organization's business trend, matching with management perspective, regulatory contribution and business need, we would be happy to inform you that BRAC Bank Limited is planning to initiate a Request for Quotation (RFQ) on "**Hardware & Software Token**" in near future. Initial scope of work is attached herewith.

In this regard we are seeking your professional assistance by providing us some Information. We would also like to have the chance to express our regrets to give you a short time period to response. Please note that all the commercial information provided by you shall be considered only for information, there shall be no impact of these information on next RFQ process

**Information required from the potential bidders:**

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**Some Notes for Your Convenience:**

- This is only for information.
- Scope file is attached herewith.
- **Based on your feedback, our user team will contact with you for demo presentation sessions (if required)**
- For relevant queries, Please communicate with below mentioned contact points:

- **User Contact Point:** Shadid Rahman, Associate Manager

Transaction Banking, Mail: **shadid.rahman@bracbank.com**, Mobile: +88-0173-008-6216

- **Commercial Contact Point:** Shaikh Ashfaq, Associate Manager, Procurement, Email address :

[shaikh.ashfaq@bracbank.com](mailto:shaikh.ashfaq@bracbank.com), Mobile: +8801713110426

**Please submit your EOI by 15<sup>th</sup> March, 2021.**

## **2.1 Section 1. RFI Response**

\*1. Please attach technical documents

*Response attachments are required.*

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